

Regular Board of Education Meeting; November 22, 2021

Minutes of the Regular Meeting of the Board of Education of Fairfield Public School District No. 112, Wayne County, Illinois, held in the District Board Room, 200 West Center, Fairfield, Illinois, on Monday, November 22, 2021.

AGENDA #1 – Call to Order

The meeting was called to order at 6:00 P.M. by Vice President Jason McCulley due to the absence of Amy Sager, who directed the Secretary to call the roll.

AGENDA #2 – Roll Call

The Secretary called the roll and the following members answered to their names as called and were found to be present:

Angie Koontz, Shane Neuman, Dan Coomer, Jessica Oliver, Heather Trent, Jason McCulley

Members absent: Amy Sager

There being a quorum present, the President declared the Board of Education to be in session for the transaction of business.

OTHERS PRESENT: Kristina Gardner, North Side Principal; April Smith, Center Street Principal; Rhonda Clark, Center Street Assistant Principal/Tech Coordinator; Jeff Vaughan, WFIW Radio; Tom Matthews, Jr., Wayne County Press; Sara Hanks, Leymone Hardcastle Auditor

AGENDA #3 - Public Hearing on Waiver of Limitation of Administrative Costs

A motion was made by member Shane Neuman to open the Public Hearing on Waiver of Limitation of Administrative Costs. The motion was seconded by member Heather Trent and on a roll call vote the following members voted yea:

Angie Koontz, Shane Neuman, Dan Coomer, Jessica Oliver, Heather Trent, Jason McCulley

Members absent: Amy Sager

The President declared the motion passed.

3.1 Public Comments
None

3.2 A motion was made by member Dan Coomer to approve the Waiver of Limitation of Administrative Costs as presented. The motion was seconded by member Shane Neuman and on a roll call vote the following members voted yea:

Angie Koontz, Shane Neuman, Dan Coomer, Jessica Oliver, Heather Trent, Jason McCulley

Members absent: Amy Sager

The President declared the motion passed.

3.3 A motion was made by member Shane Neuman to close the public hearing. The motion was seconded by member Dan Coomer and on a roll call vote the following members voted yea:

Angie Koontz, Shane Neuman, Dan Coomer, Jessica Oliver, Heather Trent, Jason McCulley

Members absent: Amy Sager

The President declared the motion passed.

AGENDA #4 – Citizens Non-Agenda Items

None

AGENDA #5 – Approval of Minutes

- 5.1 A motion was made by member Dan Coomer that the Board of Education minutes for the Regular and Closed Session Meetings held Monday, October 18, 2021 be approved as prepared and made available to all Board of Education members. The motion was seconded by member Heather Trent and on a roll call vote the following members voted yea:

Angie Koontz, Shane Neuman, Dan Coomer, Jessica Oliver, Heather Trent, Jason McCulley

Members absent: Amy Sager

The President declared the motion passed.

AGENDA #6 – Financial Reports

- 6.1 Treasurer's Report – The Treasurer's Report, dated October 31, 2021, was presented as follows:

Education Fund	\$3,331,315.32
Building Fund	\$565,614.57
Debt Services Fund	\$125,387.06
Transportation Fund	\$179,713.17
IMRF Fund	\$120,587.07
Capital Projects	\$557,222.40
Working Cash Fund	\$1,217,072.57
Tort Fund	\$295,958.18
Fire Prevention/Safety Fund	<u>\$207,029.75</u>
Total	\$6,599,900.09

There being no additions or corrections, the President declared the Treasurer's Report will stand approved as presented.

- 6.2 Payroll – Member Shane Neuman made a motion that the salaries for the District for the month of October be approved and ordered paid. The motion was seconded by member Heather Trent, and on a roll call vote the following members voted yea:

Angie Koontz, Shane Neuman, Dan Coomer, Jessica Oliver, Heather Trent, Jason McCulley

Members absent: Amy Sager

The President declared the motion passed.

- 6.3 Monthly Bills – Current bills, as listed, were presented for payment. After examination of the listed bills, member Heather Trent made a motion to approve the bills for payment. The motion was seconded by member Shane Neuman, and on a roll call vote the following members voted yea:

Angie Koontz, Shane Neuman, Dan Coomer, Jessica Oliver, Heather Trent, Jason McCulley

Members absent: Amy Sager

The President declared the motion passed.

AGENDA #7 – Superintendent’s Report

- 7.1 Superintendent Search
- 7.2 Revenue Expenditure Report
- 7.3 Food Service Report
- 7.4 Transportation Report
- 7.5 Cafeteria Project Report
- 7.6 Second Reading of Press Policy 107
- 7.7 Insurance Bids
- 7.8 FY21 Audit
- 7.9 Truancy Program
- 7.10 Junior Achievement Donation
- 7.11 New Scoreboard for North Side
- 7.12 Working Cash Fund Abatement

AGENDA #8 – Action Items

- 8.1 A motion was made by member Shane Neuman that the Board approve the FY21 Audit as presented. The motion was seconded by member Dan Coomer and on a roll call vote the following members voted yea:

Angie Koontz, Shane Neuman, Dan Coomer, Jessica Oliver, Heather Trent, Jason McCulley

Members absent: Amy Sager

The President declared the motion passed.

- 8.2 A motion was made by member Jason McCulley that the Board approve the \$71,561 bid from Wright Specialty Insurers through CS Insurance/Gallagher as presented. The motion was seconded by member Shane Neuman and on a roll call vote the following members voted yea:

Angie Koontz, Shane Neuman, Dan Coomer, Jessica Oliver, Heather Trent, Jason McCulley

Members absent: Amy Sager

The President declared the motion passed.

- 8.3 A motion was made by member Shane Neuman to change the scheduled Board of Education meeting to December 13th from December 20th. The motion was seconded by member Heather Trent and on a roll call vote the following members voted yea:

Angie Koontz, Shane Neuman, Dan Coomer, Jessica Oliver, Heather Trent, Jason McCulley

Members absent: Amy Sager

The President declared the motion passed.

- 8.4 A motion was made by member Jason McCulley to employ IASB as the Superintendent Search Firm. The motion was seconded by member Shane Neuman, and on a roll call vote the following members voted yea:

Angie Koontz, Shane Neuman, Dan Coomer, Jessica Oliver, Heather Trent, Jason McCulley

Members absent: Amy Sager

The President declared the motion passed.

- 8.5 A motion was made by member Shane Neuman to raise the paraprofessional substitute wage to \$12/hour as presented. The motion was seconded by member Dan Coomer and on a roll call vote the following members voted yea:

Angie Koontz, Shane Neuman, Dan Coomer, Jessica Oliver, Heather Trent, Jason McCulley

Members absent: Amy Sager

The President declared the motion passed.

- 8.6 For lack of motion, the motion to Pledge TIF Funds to the Senior Citizen Project died.

AGENDA #9 – Principals' Reports

9.1 Center Street School

- 7th Grade Boys Basketball placed first at the Flora Tournament
- Christmas Programs are on the 6th and 9th of December. Jr. High Band/Choir Concert is December 15th.
- Thank you to the District for sending me to the IPA Conference. I got to meet/hear Gerry Brooks.
- 4th – 7th Grade students are meeting their AR goals and enjoyed reward parties.
- Various character rewards are going out twice per quarter. Over 60 students are recognized each time.
- Parent/Teacher Conferences: Held 439 conferences meeting on approximately 290 students. Zero comments left on our surveys, but only 71 parent surveys were submitted.
- All drills are up to date including the Crisis Drill with local law enforcement (November 16th).

9.2 North Side School

- Parent/Teacher Conferences were held on 10/27 – 10/28. We held approximately 275 conferences those days. Those are long days and I truly appreciate the time and work the staff puts into preparing and holding the conferences. We seek feedback after conferences and they appreciate the food we provide on those evenings. A couple staff members would like to look into a better way of scheduling conferences.
- November 9th was our Chili Supper/Auction and Open House. We limited the time to one hour and did chili-to-go. This worked well as we did sell out. After expenses, I believe PTO made approximately \$500.
- November 10th for our institute day the teachers viewed videos on our Renaissance program we are implementing next school year.
- We also completed our annual lockdown drill which is mandatory. The crisis team needs to discuss more on the evacuation plan and reunification after a crisis. They also mentioned having some way to let the community, parents, or delivery drivers know if we were on lockdown so they are not ringing to come inside.
- Upcoming: Christmas Programs
 - December 6th – K & 2nd
 - December 7th – 1st & 3rd
 - December 9th – PreK
- Rotary Christmas is December 9th
- Santa Shop is December 8th – 10th

AGENDA #10 – Board Members Request/Report

None

AGENDA #11 – Closed Session to Discuss Information Regarding Appointment, Employment, Retirement or Dismissal of an Employee (5ILCS 120/2a)

- 11.1 A motion was made by member Shane Neuman that the Board enter Closed Session at the hour of 7:07 P.M. The motion was seconded by member Dan Coomer and on a roll call vote the following members voted yea:

Angie Koontz, Shane Neuman, Dan Coomer, Jessica Oliver, Heather Trent, Jason McCulley

Members absent: Amy Sager
The President declared the motion passed.

- 11.2 A motion was made by member Shane Neuman that the Board end the Closed Session at the hour of 7:28 P.M. The motion was seconded by member Dan Coomer and on a roll call vote the following members voted yea:

Angie Koontz, Shane Neuman, Dan Coomer, Jessica Oliver, Heather Trent, Jason McCulley

Members absent: Amy Sager
The President declared the motion passed.

AGENDA #12 – Action Items

- 12.1 A motion was made by Jason McCulley to rehire Delilah White, Heather Jake, and Grace Borah as long-term substitutes for the month of December, 2021. The motion was seconded by member Heather Trent and on a roll call vote the following members voted yea:

Angie Koontz, Shane Neuman, Dan Coomer, Jessica Oliver, Heather Trent, Jason McCulley

Members absent: Amy Sager
The President declared the motion passed.

- 12.2 A motion was made by member Shane Neuman to employ Jessica Owen as paraprofessional for the FY22 school year. The motion was seconded by member Heather Trent and on a roll call vote the following members voted yea:

Angie Koontz, Shane Neuman, Dan Coomer, Jessica Oliver, Heather Trent, Jason McCulley

Members absent: Amy Sager
The President declared the motion passed.

AGENDA #13 – Informational Items

None

AGENDA #14 – Adjournment

- A motion was made by member Heather Trent that the meeting adjourn at 7:31 P.M. The motion was seconded by member Shane Neuman, and on a roll call vote the following members voted yea:

Angie Koontz, Shane Neuman, Dan Coomer, Jessica Oliver, Heather Trent, Jason McCulley

Members absent: Amy Sager
The President declared the motion passed.

President

Secretary